



Christian Counselling and Counselling Training  
Psychosocial Support for Orphans and Vulnerable Children

## Listening and Responding Course Training Booking Form

**Dates:** 15th March 2019  
**Times:** 9h00—16h00  
**Venue:** Somerset West

**Coordinators:** Philippi Trust SA  
**Training Department:** 074 181 5488/ 083 374 1619  
**E-mail:** training@philippitrust.co.za

**BOOKING FORM:**  
I wish to attend the **Listening and Responding Course:**  
Full Name.....  
Address.....  
.....  
Tel: .....  
Fax: .....  
Email.....

**Cost:**  
The cost of the course is R300. The cost includes the lectures, manual and certification. Please send a proof of payment if you pay by internet. Tea and coffee will be provided for the breaks. **(Meals are not included).**

**COURSE CONTENT:**  
This is a 15 hour course.

**Course Aim:**  
To equip learners with effective listening and responding skills.

**This Course Covers:**

- Attitudes to Listening
- Empathy
- Barriers to listening
- Effective Listening skills
- Open ended Questions
- Exploring “My world” (self awareness)

**Training Agreement:**  
I/we agree to:  
1. Attend all the training sessions or be willing to refund any costs incurred if absent.  
2. Actively participate in the learning process.

Signed by Trainee: .....

NGO Manager/  
Coordinator/Reference:.....

Name of Organisation or Church:.....

Tel Number: .....

**Participants should have training in or a working understanding of the following:**

- Recognised leadership qualities
- Read and write in English

Please note that once a place has been allocated to you, you will be expected to attend the full day. There are a limited number of places and non arrival or partial attendance means someone else is denied the opportunity to learn. No refunds will be given.

**WHAT WILL BE PROVIDED:**

- Tea and coffee
- Course Manual
- Trainer/s
- Safe venue
- Project tools

**Learners are requested to:**

- Bring their own pens, pencils, paper
- Arrange transport to and from venue
- Bring own lunch

**Bank Details:**  
**Bank Name:** Nedbank  
**Account Name:** Philippi Trust SA  
**Account Number:** 9020501014  
**Branch Code:** 114145  
**Reference:** (Student Name) Listening

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