



Christian Counselling and Counselling Training
Psychosocial Support for Orphans and Vulnerable Children

Succession Planning Course Training Booking Form

Dates: 4th—5th April 2019

Times: 9h00—16h00

Venue: Somerset West

Coordinators: Philippi Trust SA
Training Department: 074 181 5488/ 083 374 1619
E-mail: chantal@philippitrust.co.za

BOOKING FORM:

I wish to attend the **Succession Planning Course:**

Full Name.....

Address.....

Tel:

Fax:

Email.....

Cost:

The cost of the course is R600. The cost includes the lectures, manual and certification. Please send a proof of payment if you pay by internet. Tea and coffee will be provided for the breaks. **(Meals are not included).**

Course Covers:

- The social worker, community caregiver or a family member takes the initiative to ensure that proper planning and preparation is done before a person dies.
- Understand consequences when the above is not done.
- How to write a valid will.
- Understand that proper documentation is a crucial part of succession planning
- Knowledge of which documentation is needed and how to obtain the relevant documentation.
- Knowledge of the different types of marriage stipulations as per the constitution of South Africa, as they may have impact on the written will.
- Have the ability to compile and complete a memory box.

Training Agreement:

I/we agree to:

1. Attend all the training sessions or be willing to refund any costs incurred if absent.
2. Actively participate in the learning process.

Signed by Trainee:

NGO Manager/
Coordinator/Reference:.....

Name of Organisation or Church:.....

Tel Number:

Participants should have training in or a working understanding of the following:

- Read and write in English

Please note that once a place has been allocated to you, you will be expected to attend the full day. There are a limited number of places and non arrival or partial attendance means someone else is denied the opportunity to learn. No refunds will be given.

WHAT WILL BE PROVIDED:

- Tea and coffee
- Course Manual
- Trainer/s
- Safe venue
- Project tools

Learners are requested to:

- Bring their own pens, pencils, paper
- Arrange transport to and from venue
- Bring own lunch

Bank Details:

Bank Name: Nedbank
Account Name: Philippi Trust SA
Account Number: 9020501014
Branch Code: 114145
Reference: (Name)Succession Planning

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